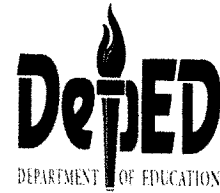




Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon , Lahug , Cebu City



May 3 , 2016

MAY 03 2016

DIVISION MEMORANDUM
No. 214 , s. 2016

**ANNUAL MEDICAL CHECK-UP PROGRAM FOR DIVISION OFFICE
PERSONNEL, INCLUDING OFFICERS, PSDSs, SCHOOL HEADS,
TEACHING AND NON-TEACHING PERSONNEL**

TO: Assistant School Division Superintendents
Education Supervisors/ Coordinators
Administrative Officers/Personnel
Health and Nutrition Personnel
District Supervisors/ OICs
Elementary and Secondary School Heads
Elementary and Secondary Teaching and Non- Teaching Personnel

1. This Office expresses its intentions to keep a healthy workforce as among the primary concerns of the government considering that the physical well- being of its employees has a significant impact on the efficiency and effectiveness of public service delivery.
2. The Civil Service Commission also issued Memorandum Circular No. 33 (s. 1997), a reiteration of Resolution No. 97- 4684 concerning the policy on maintaining the personnel's working condition in the workplace. Pursuant to this Resolution, the CSC promulgates and adopts the policy which requires all government personnel to undergo annual mental, physical, dental examinations.
3. DepEd Memorandum no. 22, s. 2015 reiterates that all DepEd teaching and non-teaching personnel shall undergo annual physical examination in compliance with CSC MC No. 17, s. 1989 where Chest X-ray and other laboratory examinations shall be done as recommended by the physician as reference for his impression and diagnosis.
4. Therefore, all concerned government personnel are required to submit Annual Medical/ Dental Physical Check-up within the months of April and May as a requirement for year-end clearance.
5. Immediate and wide dissemination of and compliance with this Memorandum is desired.

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent